

# AV Equipment Check Out

1. Check the box that you need.

- Boom Box
- Camcorder
- Cassette Player/Recorder
- CD Player
- Classroom Performance System
- Digital Camera
- Filmstrip Projector
- Headphones
- Jumpdrive
- Lightbox
- PC Laptop
- Presenter Remote
- Slide Projector
- Tripod
- VHS Player & Monitor
- Video Projector



Other? \_\_\_\_\_

2. Fill in the blanks.

Your Name \_\_\_\_\_

Dates needed \_\_\_\_\_

Deliver to room \_\_\_\_\_

Periods needed \_\_\_\_\_

Pickup from room \_\_\_\_\_

Portable items can be picked up from AV.

**For Office Use Only**

**EQUIP. #** \_\_\_\_\_ **DELIVER** \_\_\_\_\_ **PICKUP** \_\_\_\_\_